



MEMBER HANDBOOK

Welcome to the Y!

YMCA of Bucks County is a charitable, nonprofit organization committed to strengthening our communities through membership and programs that foster youth development, healthy living and social responsibility for all. . At the Y, we value the following attributes of personal character and ethical behavior and believe they are essential to fulfilling our mission:

Caring- To be sensitive, understanding and responsible for the well-being of self and others.

Honesty- To be truthful, trustworthy, sincere and fair in word and action.

Respect- To value the worth of person and property; treating others as you would have them treat you.

Responsibility- To recognize, accept and fulfill the obligation to contribute to a better society.

The Y stands for Youth Development, Healthy Living and Social Responsibility.

YMCA OF BUCKS COUNTY is committed to fostering an environment of acceptance. We recognize that individuals, families, and communities are diverse, and choose to be inclusive of all. We are committed to developing programs and services which embrace the people and needs of our communities.

YMCA of Bucks County

Doylestown • Fairless Hills • Newtown • Quakertown • Warminster

HOURS

Branch hours and holiday closures for branch are available on the location webpages listed below:

[Doylestown](#)

[Fairless Hills](#)

[Newtown](#)

[Warminster](#)

[Quakertown](#)

Member Code of Conduct

YMCA of Bucks County is committed to providing a safe and welcoming environment for all members and guests. To promote the safety and comfort for all, individuals are asked to act appropriately at all times when in our facility or participating in our programs.

We expect persons using the Y to act maturely, to behave responsibly, and to respect the rights and dignity of others. Our Member Code of Conduct outlines prohibited action, but the actions listed below are not an all-inclusive list of behaviors considered inappropriate in our facilities or programs.

Examples of Prohibited Actions:

- Using or possessing alcohol or unlawful controlled substances on Y property, in Y vehicles, or at Y sponsored programs. Being visibly intoxicated while on the Y premises.

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- Smoking and vaping on Y property – the Y and its property is a smoke-free environment.
- Harassment or intimidation by words, gestures, body language, or any type of menacing behavior.
- Physical contact with another person in an angry, aggressive, or threatening way.
- Verbally abusive behavior, including angry or vulgar language, swearing, name-calling, or shouting.
- Sexually explicit conversation or behavior; any sexual contact with another person.

YMCA of Bucks County is a weapon free environment. This includes any types of devices or objects, which could be used or perceived as weapons.

Please use discretion when choosing attire and refrain from wearing clothing that is immodest, revealing or with inappropriate messaging and imaging (intimidating, violent or offensive images or wording). Proper attire for the activity you are engaged in is required at all times, including shirts and shoes.

Theft or behavior that results in the destruction or loss of property.

Inappropriately using cameras and cellphones with cameras while on the Y premises.

Loitering within or on the Y grounds.

Y members are expected to unconditionally follow the rules of the facility.

In addition, the Y reserves the right to deny access or membership to any person who has been accused or convicted of any crime involving violence, sexual abuse, is or has been a registered sex offender, has ever been convicted of any offense relating to the use, sale, possession, or transportation of narcotics or habit-forming and/or dangerous drugs, or is presently or habitually under the influence of dangerous drugs or chemicals, narcotics, or intoxicating beverages. The Y reserves the right to terminate Membership for any lawful reason.

Members and guests are encouraged to take responsibility for their personal comfort and safety by asking any person whose behavior threatens their comfort to refrain from

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such behavior. Anyone who feels uncomfortable in confronting a person directly should report the behavior to a Manager on duty.

Y staff members are eager to be of assistance. Members and guests should feel free to notify a staff member if assistance is needed. In order to carry out these policies, we ask that members and guests identify themselves to staff when asked.

The Y will investigate all reported incidents. Suspension or termination of Y membership privileges may result from a determination by the Y that a violation of the Y Member Code of Conduct has occurred. Carrying or concealing a weapon or any device or object that may be used as a weapon will result in automatic membership termination.

SECURITY AND SAFETY

PLANNED CLOSINGS

Unsure if the Y is open? Please visit our website at ymcabucks.org and visit SITE ALERTS or call the Welcome Center at your branch (Doylestown 215.348.8131; Fairless Hills 215.949.3400, Newtown 215.579.6200, Quakertown 515.536.9622, Warminster 267.387.9622). All planned closures are communicated in a timely manner throughout the building and on the website.

You can also sign up to receive a TEXT ALERT by visiting the module at the top of our website or download our free phone app by searching 'ymca bucks' in the Google Play or Apple Store.

The Y is closed during select major holidays and for large community events. Areas of the Y will close periodically for improvements and maintenance including the gymnasium, pools, and studios, as needed at each branch. We do our best to plan the work during low membership usage.

EMERGENCY CLOSINGS

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The Y will close for severe weather that places our members and staff at risk. In the event of severe weather, please check our APP and website. We recommend you check the website before getting in your car to drive to the Y. You can also sign up for **TEXT ALERTS** by visiting the module at the top of our website at ymcabucks.org.

PHOTOGRAPHS/VIDEOS

Cellular phone cameras, video recorders, cameras or any other visual recording devices are not to be used in locker rooms, restrooms or in the sauna at any time. Photographs are permitted during classes and events except where the instructor or Y staff member determines that it is disruptive, unsafe, and/or not in the best interest of the participants. A Y staff member reserves the right to stop any member from taking pictures at any time.

CELL PHONE USAGE

YMCA of Bucks County permits talking on cell phones in the lobby or hallways. We ask that you use discretion when talking and keep your voice low as not to disrupt fellow members. Talking on cell phones is not permitted during classes, in the Fitness Center, or in the pool area. Cell phone use of any kind is not permitted in the locker rooms, restrooms or sauna.

SURVEILLANCE

YMCA of Bucks County utilizes a video surveillance system. Cameras are located in the facilities and on the campus grounds. The surveillance system is used to help management determine how to better serve members, monitor high traffic areas and deter unauthorized access and crime.

REGISTERED SEX OFFENDER SCANNING AND PROCEDURE

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V-Soft, a web-based system developed and maintained by Raptor Technologies, provides the capability to search the national database of known sex offenders. YMCA of Bucks County has been granted a non-exclusive, non-transferable license for the use of V-Soft and its database updates. Our Y will scan the entire database monthly for registered sex offenders, daily for visitors and guests and has the ability to scan individual names should the need arise.

All visitors or guests must provide a valid state or government issued photo ID to be scanned through our Raptor Software.

Those verified as known sex offenders will receive notification and membership will be terminated immediately.

PHOTO IDENTIFICATION POLICY

YMCA of Bucks County requires members to be photographed for security purposes. These photos are stored in the Y's database and are displayed on the computer monitor each time the member accesses the facility. Our database is internally password protected. For safety and security, we are required to know who is in our facility at all times and to verify actual members with photo identification.

SEFA

Under YMCA of Bucks County's Safe Environment for All (SEFA) policy, operational employees are trained and certified in CPR/AED, First Aid, Oxygen, and Child Abuse Prevention, before they begin working at our Y. A criminal background clearance and child abuse clearance are processed for each employee working at YMCA of Bucks County. In addition, all staff must complete Employee Orientation and Listen First training within 60 days of employment.

VALUABLES

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YMCA of Bucks County is not responsible for lost or stolen items. We strongly recommend locking items in lockers.

LOCKER ROOMS

LOCKERS

YMCA of Bucks County is not responsible for lost or stolen items. We ask all members to leave valuables at home. For your convenience, lockers are located in all locker rooms and are available during your visit as space allows. Do not leave items in an unlocked locker. If you do not have a lock, you may purchase one at any time at our Welcome Center. In an attempt to provide all members with locker usage, we ask that you do not leave your lock or belongings in a locker beyond your visit. Locks left overnight will be cut and items will be individually bagged and brought to the Lost and Found, located at the Welcome Center. The Y has the right to cut a lock/open a locker, if deemed necessary by Y staff.

LOCKER ROOM SAFETY GUIDELINES FOR ALL

- If you need immediate assistance at any time, please call the Welcome Center, extension 0. Phones are available in each locker room for all branches except Quakertown.
- Please use caution when walking through the locker rooms.
- Cellular phone cameras, video recorders, cameras or any other visual recording devices are not to be used within locker rooms and restroom facilities at any time.
- Food and beverages are not permitted.
- Upon leaving the shower area, please dry off thoroughly before entering the locker room area.
- Items such as shampoo, conditioner, etc. must be in non-breakable containers.
- Showers are strongly recommended before entering the pool area.
- The use of baby oil is prohibited.
- Please place a towel down when using powder. Towels should also be placed on the benches while changing.

LOCKER ROOM AGE POLICIES

Doylestown branch

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- Youth ages 0-5 are to be accompanied by an adult and use the Female Family/Male Family Changing Rooms according to the gender of the adult. Youth ages 0-5 may also use the Family/Special Needs Locker Room.
- Youth ages 6 and older are to use the Female Family/Male Family Changing Rooms independently, according to his or her own gender. Youth ages 6 and older who need caregiver assistance are to use the Family/Special Needs Locker Room.
- Individuals ages 15 and older are to use the Men's and Women's Adult Locker Rooms. Teens ages 12-14 may use the Men's and Women's Adult Locker Rooms after 3 PM.
- For the safety of all, adults without children are asked to refrain from using the Family and Special Needs Family Locker Rooms.

Fairless Hills branch

Locker rooms are available for male and female members and participants. No age restrictions but children under age 12 should be supervised by an adult.

Warminster branch

Locker rooms are available for male and female members and participants. No age restrictions but children under age 12 should be supervised by an adult.

Newtown branch

Locker rooms are available for male and female members and participants. No age restrictions but children under age 12 should be supervised by an adult.

MEMBERSHIP

The Y offers memberships to individuals of all ages and abilities. Memberships for those ages 12 and older include full facility privileges and use of the entire facility (except weight room, age 15+) plus free fitness and aqua-aerobics classes, programs at a reduced rate from the non-member price and age-appropriate use of facilities.

To find out more about the membership categories and pricing at each of our branches, visit our membership page on our website [HERE](#).

YMCA OF BUCKS COUNTY BRANCH RECIPROCITY

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Members are welcome to use all branches within YMCA of Bucks County. Members are asked to purchase a membership at the branch they intend to use most of the time, defined as their "home branch." YMCA of Bucks County reserves the right to transfer a membership based on visit history. The Y will notify the member 30 days in advance of the transfer. Please visit your home YMCA for more information about this policy.

JOINING FEE

All new members are required to pay a joining fee, which is nonrefundable. Joining fees are used toward the upkeep and maintenance of the Y building and equipment.

Memberships lapsing more than 30 days are assessed the joining fee.

MEMBERSHIP OR PROGRAM CARDS

For the safety and security of those in our facility, members and program participants will receive an ID card at the time of registration. Membership cards are not transferable; therefore the card may not be used by anyone except you. Members and program participants are required to bring their membership cards to gain access through our computerized check-in system.

PAYMENT INFORMATION

Membership Payment

Memberships are non-transferable and non-refundable and are billed on a month-to-month basis.

Electronic Draft – (Bank or Credit Card) Electronic Drafts are automatically deducted from your account the first of each month and are continuous. If an increase is announced, the Y will provide 4 weeks advance notice, but all drafts will increase in the month the increase goes into effect. If a check or a draft is not honored by the member's bank for any reason, there may be a \$30 returned draft fee. The Y may

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choose to terminate membership after one bounced draft, but that does not relieve you of your financial obligation.

Cancellation Policy

Cancellation of membership must occur in-person at our Welcome Center or over the phone (through April 1, 2021 only). There is no fee to cancel; however, no retroactive refunds or credits will be granted.

Fitness Orientation, Fitness Consultation, and InBody Scan Appointment Cancellation Policy

Your appointments and well-being are very important to us. We understand that sometimes, unexpected delays can occur, making schedule adjustments. If you need to cancel your appointment, we respectfully request at least 24 hours notice.

Our Policy:

- Any cancellation or reschedule made less than 24 hours will result in a \$15 cancellation fee.
- If you are more than 15 minutes late for your service, we may not be able to accommodate you. In this case, the same cancellation fee will apply. We will do our very best to reschedule your service for another time that is convenient to you.
- We require a credit card to hold your appointment. Cancellation fees will be charged to your card on file.
- In the event of a true, unavoidable emergency, all or part of your cancellation fee may be applied to future services.

Please see the Personal Training Agreement for the full terms and cancellation policy for all Personal, Partner, Team Training and Health Coaching appointments.

Membership Cancellation & Fee-Based Programming

Membership has its privileges! To experience the benefits of member pricing, members must be active both when registering and participating in programming. Program participants who cancel their membership before or during the registered program will be charged non-member pricing.

Credits & Refunds

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Please choose classes carefully. Refunds or credits for all programs, including Youth Leagues and Personal Services will only be considered with a doctor's note (submitted to the appropriate Y Director) or if the class is cancelled by the Y. Classes cannot be made up or credit given due to participant's failure to attend for any reason other than medical. Refunds may be subject to a \$10 processing fee deducted from the refund. Approved credits will be kept electronically and will automatically expire after six months. See the Credit/Refund form for additional details. In rare cases of Acts of God, no credit or refund will be given.

MEMBERSHIP POLICIES

Freeze Policy

Membership Freeze is available to all members and allows members to pay a monthly maintenance fee in lieu of their standard dues. A member can freeze their account every 12 months for up to 4 consecutive or nonconsecutive months. When you place your membership on freeze, the freeze is for the entire unit, not an individual member, and everyone on the account is unable to use the Y or participate in any fee-based classes. The duration of the freeze (up to 4 months) is at the discretion of the member but must be taken in 30-day increments. Please note: A member may not be on freeze and participate in programming; please keep this in mind when determining when you would like to freeze your membership.

Monthly maintenance fees are as follows:

Doylestown Branch

- \$15 for adult & dependents memberships
- \$12 for all 2 adult and 2 active older adult unit memberships
- \$10 for all single unit adult memberships
- \$5 for youth, teen, Silver Matinee and ability memberships
- \$0 for medical freeze, doctor's note required noting date range of absence

Fairless Hills & Newtown branches

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- \$5 for single membership including youth, ability, teen, young adult, adult, active older adult
- \$10 for multi-membership including two adult, one/two adult & dependents, two active older adults
- \$0 for medical freeze, doctor's note required noting date range of absence

Quakertown Branch

- \$10 for single membership including youth, ability, teen, young adult, adult, active older adult
- \$15 for multi-membership including two adult, one/two adult & dependents, two active older adults
- \$0 for medical freeze, doctor's note required noting date range of absence

Warminster Branch

- \$5 for all membership types
- \$0 for medical freeze, doctor's note required noting date range of absence

To place an account on freeze, members must complete and sign a freezeform, at least 6 days prior to draft, at the Welcome Center. See a Member Engagement Representative for details. Other restrictions may apply.

Insurance Reimbursement

Some insurance providers offer a reimbursement program for Y membership and regular exercise programs. Be sure to check with your provider to determine their policy. By checking in at the Welcome Center and scanning a membership card each visit, our staff members are able to provide you with visit verification.

NATIONWIDE MEMBERSHIP

Utilizing Other YMCAs

With Nationwide Membership Reciprocity, YMCA of Bucks County members can visit any participating Y in the United States and Puerto Rico through membership at their home Y, at no additional cost.

Nationwide members may visit other participating Ys as often as they like, as long as they use their home Ys, on average, at least 50 percent of the time. Before being

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admitted into a participating Y, nationwide members present a valid Y membership card that includes a photo or other photo identification. The first visit to your non-home YMCA will require a short intake process including signing a nationwide membership waiver, ID check and sex offender registry check.

For additional information on this program and for a list of participating Y's please visit:
<http://www.ymca.net/nationwide-membership>

GENERAL INFORMATION

The Y's buildings and property are non-smoking. Refreshments should be limited to the lobby and vending area. Proper attire should be worn in the lobby, including shirt and shoes. Shoes must be worn outside of the locker rooms, pools, sauna, and barefoot fitness classes.

Lost and Found is located at the Welcome Center. Unclaimed items are eventually donated. YMCA of Bucks County is not responsible for lost or stolen items.

Guests

Members may bring guests to the Y and pay the appropriate guest fee (a maximum of three people per visit, per member, and the member must be present when the guests are in the facility.) Each membership unit receives five complimentary guest passes per calendar year.

Please visit our website for update guest fee rates and special guest passes here:

ymcabucks.org/membership/guests

Please contact the Welcome Center staff for further information. Guest passes must be filled out legibly and fully.

- Guests pay for full use of the facility for an entire day.
- Adult guests ages 18 and older must provide a valid state or government issued photo ID to be scanned through our Raptor software, sign the guest waiver, and pay the appropriate guest fee to gain access to the facility. Please allow up to 15 minutes to complete this sign in process.

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- Guests ages 18 years and under must have a signed waiver by a parent or guardian before entering the facility. Waivers can be signed in person at the Welcome Center or printed from our website. Please allow up to 15 minutes to complete this sign in process.
- All guests must adhere to our aquatic safety guidelines

PROGRAM REGISTRATION

Members receive priority, early registration one week prior to open registration for non-members. For your convenience, program registration may be done in person or online. Early registration is recommended, as classes are limited in size. Program registration may be done online at ymcabucks.org

In-house hours for registration are:

Doylestown

Monday-Friday 8:30AM – 8:00PM

Saturday-Sunday 9:00AM - 5:00PM

Fairless Hills & Newtown

All facility hours

Quakertown

All facility hours

Warminster

All facility hours

Class minimums must be met or a program may be cancelled; when this occurs, Y staff will make every attempt to transfer participants to another, viable class.

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Stay and Play (formerly Child Watch/Kids Korner)

The Y offers babysitting service for children age 3 months through 6th grade.

Doylestown, Fairless Hills branches Stay & Play is provided free of charge for up to two hours per day to all membership levels.

Warminster branch Stay & Play is provided free of charge for up to two hours per day to youth, adult, and 1 adult and 2 adult dependent categories.

Quakertown branch Stay & Play is provided free of charge for up to two hours per day to adult, and 1 adult and 2 adult dependent categories.

- All members and non-members seeking Stay and Play babysitting services, who do not fit the above membership categories, are welcome to join Stay and Play by paying a guest fee.
- With the exception of Parents Night Out & Sitter Service*, parents may NOT leave the building while their child(ren) are in Stay & Play. However, parents may exercise outdoors and participate in outside Y programs within a 5 minute radius of the Y branch you are utilizing, provided they leave their cell phone number at Stay & Play.
- For safety purposes please have identification with you, or confirm that Stay & Play has a current photo of you on file. Y staff reserves the right to request medical clearance for any child suspected of illness.

Doylestown, Warminster branches only

KidCheck® is utilized in Stay & Play. It is a secure children's check-in system that enhances our security and simplifies the check-in process. Please visit go.kidcheck.com to create and keep your KidCheck® account up to date with authorized guardians and photos.

*Please see current brochure or website for information regarding Sitter Service, and all other services offered. For more specific Stay & Play policies, please refer to the Stay & Play Parent handbook available in the Stay & Play service area.

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Age Policies

For the safety of your child, we expect parents/caregivers, ages 18 and older, be present with a child age 11 and under while using the facility.

- Parents/Caregivers of children between the ages of 3 to 11, must be in the facility and accessible based on the child's needs. Parents/Caregivers are to alert the instructor and/or deck supervisor when accessing a different area of the facility.

FOR THE FITNESS CENTER/GROUP EXERCISE

Prior to using the Fitness Center, all youth ages 12-14 must successfully complete a Teen Strength Orientation. Bracelets are issued at orientation and are to be worn while using the Fitness Center.

Doylestown/Warminster/Fairless Hills/Newtown:

Ages 12+ may attend Group Exercise Classes.

Age 16+ for Les Mills Bodypump

Ages 15+ may utilize the Free Weight Room.

Quakertown:

Ages 10-11 may use the 2nd floor Cardio Equipment with a parent/guardian after completing an orientation.

Ages 12+ may take Group Exercise Classes.

Age 16+ for Les Mills Bodypump

Youth under 12 years of age

YMCA of Bucks County is committed to providing a safe and enjoyable swimming experience for all. Test-Mark-Protect guidelines. All children under age 12 must participate in a swimming skills assessment and will be provided a colored wristband based on their swimming ability. Once tested, each time a child comes into the Y for

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open swim they will need to acquire their color-appropriate wristband from the Welcome Center when checking in.

YOUTH OVER 12 YEARS OF AGE

Swimmers ages 12 and older may also be required to take a swim test for safety purposes.

FOR WHIRLPOOL/SAUNA

For ages 18 and older

GYMNASIUM (OPEN GYM)

Open to all members and guests, ages 9 and older; *ages 9-11 must have parent/caregiver within the facility.

DOYLESTOWN SKATEPARK

Ages 8 and older are allowed with parent/legal guardian signed waiver

Beginner session for ages 6-12 on Saturdays, 10 AM – 1 PM (April-November).

RECREATION CENTER (QUAKERTOWN)

Designed for youth ages 9-16; *ages 9-11 must have parent/caregiver within the facility. Please note, staff are not always present in the room.

ABILITY PROGRAMS

Ability Programs is our program that offers adapted physical activities, fitness and aquatics for individuals with disABILITIES. Our program is designed to provide success for ALL, with support from our professional staff.

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PROGRAM OBSERVATION FOR PARENTS

Parents who are members, with children ages 6 and older enrolled in programming, are welcomed to enjoy the facility during the duration of the program. For the safety and comfort of the child, we ask that parents communicate to the Instructor or Aquatic Deck Supervisor as to his or her location within the building. If the child needs to use the bathroom, or has any further additional needs, the parent will be located and required to provide assistance for their child.

Parents/Caregivers of children between the ages of 3 to 11, must be in the facility and accessible based on the child's needs. Parents/Caregivers are to alert the instructor and/or deck supervisor when accessing a different area of the facility. For aquatic programs, parents of youth ages 11 and under are required to watch from the pool's observation areas.

Fitness Center

Fitness Center Etiquette

The following are the Fitness Center Usage Guidelines:

- Staff are available to assist you with your exercise; an orientation to the Fitness Center is available by appointment.
- It is recommended that you check with your doctor prior to starting an exercise program.
- A fitness orientation or consultation is highly recommended to support you in achieving your goals. These can be scheduled at the Welcome Center.
- Please use discretion when choosing attire and refrain from wearing clothing that is immodest, revealing or with inappropriate messaging and imaging (intimidating, violent or offensive images or wording). Proper attire for the activity you are engaged in is required at all times, including shirts and shoes.
- Listening to music is permitted through the use of a cell phone or PDA and headphones; however talking on the phone or taking picture and/or videos is strictly prohibited in the Fitness Center without the express consent of YMCA of Bucks County. For member safety, there is no texting in the Fitness Center. The Y staff member will determine any action that is unsafe and/or not in the best interest of membership.

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- Report any injuries sustained in the Fitness Center or in a class as follows: Fitness Coach (Doylestown, Fairless Hills) and Welcome Center (Warminster, Newtown)
- Wipe down all equipment following use.
- Report any equipment malfunctions to a Fitness Coach (Doylestown, Fairless Hills) and Welcome Center (Warminster, Newtown) immediately so they may submit a repair work order.
- For the safety of our members we ask that members refrain from bringing in their own equipment. If there is a special request based on physical need please speak to the Director of Healthy Living Fitness

Cardiovascular Equipment Usage Guidelines

- Sign-up sheets for all marked cardio equipment must be utilized. (Doylestown Branch Only)
- With the exception of the marked treadmills, all of the cardio equipment is limited to 30 minutes of use. (Doylestown Branch Only)
- You must be present within 2 minutes of the reserved time on cardio machines or your reservation is cancelled. (Doylestown Branch Only)
- Make sure that equipment is turned off and returned to its lowest control setting prior to leaving the machine.
- No food or drink permitted, except water or sport drinks in closed containers.
- Gym bags, handbags and other large items must be stored in a locker in the locker room or in the lockers or cubbies in the Fitness Lobby.
- Coats hung on the coat rack outside of the Fitness Center and Studios or items left in cubbies are done so at the owner's risk.
- The Fitness Center is for members 12 years and older.

Free Weight Equipment Usage Guidelines

- A minimum age of 15 is required to access the Free Weight Area.
- Re-rack all weights and return all other training aids to their original location or position after use.
- No dropping the weights. Lift only a weight that you can set down properly.
- Use a spotter when needed and always use safety clips. If a spotter is needed, please ask a Fitness Center Fitness Coach.
- No excessive grunting or yelling while using equipment or lifting weights.
- Do not drag or move machinery other than free weight benches.
- If you feel faint, dizzy, or short of breath, discontinue the use of equipment and contact a Fitness Coach or Welcome Center immediately.
- Please see Fitness Center and Group Fitness Guidelines posted in the branch.

Aquatics Center and Pools

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POOL SCHEDULE

The Y strives for a consistent 'school year' pool schedule and 'summer' pool schedule, however pool schedules may change with each new session and on holidays. The current schedule is available on the website or can be picked up at the Welcome Center.

Please note that both pools close 15 minutes prior to the building closing time.

POOL RULES

For all members swimming safety and enjoyment:

- All members and guests must adhere to Test-Mark-Protect guidelines
- For the safety of all, please adhere to rules and regulations as upheld by the Lifeguard on duty.
- Proper fitting swimwear is required; includes standard swimsuit with proper liner.
- No running, dunking, pushing, throwing, roughness or carrying children on shoulders.
- Keep swimming healthy! Please shower before swimming.
- We strongly recommend the use of bathing caps for shoulder length or longer hair.
- Do not swim with open sores, abrasions or rashes; remove all band-aids prior to swimming.
- No food or glass containers of any kind are allowed in the pool area.
- Children/Adults must wear a swim diaper if necessary.
- Kickboards, barbells and other instructional items are not to be used during recreational swim unless approved by lifeguard.
- Do not sit or hang on lane lines.
- No playing on the exit steps, ladders or railings.
- Baby strollers are prohibited on pool deck.
- Diving in designated area only. Starter blocks are not to be used by anyone not with an instructor or coach
- Use all play features appropriately.
- To allow our swimmers to focus on the lesson at hand, parents must remain in the observation room during lessons.
- Enter and exit the pool through the locker rooms. The emergency exit doors located near the back lobby and water park pool observation areas are for emergency purposes and for authorized use only.
- For special circumstances, please contact the Aquatics Department to discuss your child's needs.

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- During Recreational Swim, enter and exit the pool through the locker rooms. The emergency exit doors located near the back lobby and water park pool observation areas are for emergency purposes and for authorized use only.

AGE POLICIES

Youth under 12 years of age

YMCA of Bucks County is committed to providing a safe and enjoyable swimming experience for all. Test-Mark-Protect guidelines. All children under age 12 must participate in a swimming skills assessment and will be provided a colored wristband based on their swimming ability. Once tested, each time a child comes into the Y for open swim they will need to acquire their color-appropriate wristband from the Welcome Center when checking in.

Youth over 12 years of age

Swimmers ages 12 and older may also be required to take a swim test for safety purposes.

For youth members: All RED and YELLOW band youth members can bring 1 complimentary adult into the facility as this adult needs to either 1) Be in the water at within arm's reach of assistance (red band) and/or 2) Remain on the pool deck (yellow band). All green bands 10 and younger, may also bring 1 complimentary adult into the facility as this adult needs to remain on the pool deck.

For non youth members: The guest fee will be applied to the youth; mirror above in what is complimentary for safety.

Swim Testing Requirements

RED

SWIM TEST REQUIREMENTS

For any non-swimmer who cannot pass the yellow band test:

(Note: In most cases, the red band is typically dedicated to youth, ages 6 and under)

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Parent Responsibility

- Parent/caregiver is to ensure swimmer is safe at all times.
- For youth ages 6 and under:
- Parent/caregiver must remain in the water and within arm's reach of assistance at all times.
- For youth ages 7 through 12:
- Swimmer may swim independently in the Red Zone if water does not pass the swimmer's chest AND
- Parent/caregiver remains on the pool deck: actively supervising swimmer/s at all times.

YELLOW

Swim Test Requirements

For any swimmer who can confidently perform the following swim test:

- Beginning in the shallow end and without stopping: Swim half of the pool unassisted on front; turnaround and return back to the shallow end on back. Must maintain a horizontal position and progress the length of the pool while swimming.
- Perform a front float and pull self to an upright/vertical position.
- Perform a back float and pull self to an upright/vertical position.

Parent Responsibility

- Parent/caregiver is to ensure swimmer remains in the yellow or red pool zones at all times if swimming alone.
- For youth ages 10 and under:
- Parent/caregiver must remain on the pool deck; actively supervising swimmer/s at all times.
- For youth ages 11 and 12:
- Parent/caregiver must remain on the pool deck; actively supervising swimmer/s at all times.
- Parent/caregiver may not take child into water deeper than the parent/caregiver's chest.
- Swimmer may ride the water slide as per height requirement.

GREEN

Swim Requirements

For any swimmer who can confidently perform the following swim test:

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- Jump into the deep end of the pool and tread water for one minute.
- Swim one length of the pool on front. Must maintain a horizontal position and progress the length of the pool while swimming.
- Swim one length of the pool on back. Must maintain a horizontal position and progress the length of the pool while swimming.
- Perform a front float and pull self to an upright/vertical position.
- Perform a back float and pull self to an upright/vertical position.

Parent Responsibility

- Parent/caregiver is to ensure swimmer has awareness of pool rules and safe swim practices.
- For youth ages 10 and under:
- Parent/caregiver must remain on the pool deck; actively supervising swimmer/s at all times.
- For youth ages 11 and 12:
- Parent/caregiver must be present in the facility. If leaving the pool area, please record .
- Parent/caregiver is not required to provide assistance in the water.
- Swimmer may ride the water slide as per height requirement.

WATERSLIDE GUIDELINES (DOYLESTOWN & QUAKERTOWN BRANCH)

- All riders must be at least 48" tall.
- Maximum rider weight is 300 pounds.
- WARNING – water depth is 3 feet 6 inches.
- Non-swimmers are not permitted.
- All riders must ride feet first while lying on their back, with arms crossed across their chest. Do not go down the slide head first. Do not sit up while riding the slide.
- Riders must enter the slide in a sitting position and wait for instructions from the lifeguard stationed at the slide starter tub (top of slide).
- Do not propel yourself into the ride.
- Only one rider at a time. Absolutely no trains or chains of riders are permitted.
- No running, standing, kneeling, rotating, tumbling, or stopping in the flume. Arms and hands must remain inside the flume at all times. Riders should remain in proper riding position until forward movement is terminated. At no time should the rider attempt to stand up while on the slide or prior to coming to a complete stop in the splash out area.
- No tubes, mats, goggles, life jackets or flotation devices permitted on the waterslide.

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- No combs or foreign objects are allowed in pockets and no jewelry can be worn while riding the slide. Only approved swimsuits with no exposed zippers, buckles, rivets or ornamentation are allowed.
- The line should form on the deck with one rider on each landing and one rider in the starter tub. Wait until landing area is clear before entering.
- Riders must be in good health. Elderly persons, those suffering from heart disease, high blood pressure, epilepsy, or persons using prescription medication should consult their physician before using the slide. Individuals with medical conditions including, but not limited to, pregnancy, heart or back problems should not ride.
- Do not use the slide under the influence of drugs or alcohol.
- No diving from the side.
- Leave pool plunge area promptly after entering.
- The Y reserves the right to refuse access to the slide for inappropriate behavior.
- Rider assumes all risk of injury due to misuse of the slide or failure to follow these rules.
- WARNING – failure to follow these rules can result in serious injury

WHIRLPOOL/SPA GUIDELINES (DOYLESTOWN)

- No one under the age of 18 is permitted to use the whirlpool/spa.
- Keep swimming healthy! Please shower before using the whirlpool/spa.
- No soaps, body lotions, oils, etc in whirlpool/spa.
- Anyone under a physician's care or with medical concerns should not enter whirlpool/spa without first consulting their doctor.
- Overexposure to hot water may cause nausea, dizziness, and fainting. Pregnant women, members with heart conditions, diabetes, high or low blood pressure or other health problems should not enter whirlpool/spa.
- Enter and exit whirlpool/spa by using the stairs or lift.
- Maximum use of whirlpool/spa is 15 minutes.
- Maximum occupancy is 10 individuals; please be respectful of others.
- Anyone with medical concerns, open sores, abrasions or rashes should not use whirlpool/spa.
- Swimwear is required.
- The Y reserves the right to respectfully request a member to leave the pool area for inappropriate behavior.

LAP SWIM POLICIES

Circle Swim Etiquette

- Circle Swimming is available for members of all ages.
- Select lane with others at similar speed:

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- Slow: For those who swim a lap (two lengths) slower than 1.5 minutes.
- Medium: For those who swim a lap (two lengths) in 1.5 minutes.
- Fast: For those who swim a lap (two lengths) in 1 minute.
- When fewer than 3 lanes are available, swimmer placement will be determined by the relative speeds of the swimmers present rather than the posted guidelines.
- Circle swim counter-clockwise close to the lane lines and wall.
- Observe circle swim at all times.
- Rest when needed. Stand to the right side corner of the lane so others can continue their swim without interruption.
- When joining the circle, do not start immediately in front of or behind other swimmers.
- If you adjust your speed, please change lanes accordingly.
- Allow faster swimmers to pass at the wall.
- To avoid collisions, please refrain from passing mid-length.
- Keep your eyes open to prevent a collision.
- Do not dive in the shallow end of the pool.
- Please only start and stop from the ends of the pool; refrain from stopping mid-length.
- Masks, fins, and snorkels are allowed, but please use discretion with overly large fins.
- Lifeguards are present to ensure safety and enjoyment. Please seek assistance if needed.
- The Lifeguard has the authority to place swimmers in appropriate lanes.
- If we work together, circle swimming will be a pleasant experience for all.

SAUNA(DOYLESTOWN, FAIRLESS HILLS, QUAKERTOWN)

- Maximum sauna use is 15 minute.
- Breathing heated air increases pulse rate, increases body temperature, and changes blood pressure. Prolonged exposure to high temperatures may result in nausea, fainting or dizziness. If this occurs, leave the sauna immediately and dial "0" on the phone on the pool deck, or contact a lifeguard.
- You must be 18 or older to use the sauna.
- Shower shoes or flip flops are encouraged.
- Please open and close the door quickly to maintain sauna temperature.
- Bathing suit, exercise clothing, or comparable attire is required.
- Please shower after use of sauna to cool down.
- Wait five minutes to cool down after exercising before using the sauna.
- No exercising or personal grooming while in the sauna.
- Persons with health conditions such as diabetes, high or low blood pressure, pregnancy, or heart disease, or taking any medication, should consult with a physician before using sauna.

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- To eliminate the risk of fire, please refrain from drying clothes, or reading newspapers or magazines in sauna.
- No food or drinks in sauna.
- No rubberized suits in sauna.
- Do not use under the influence of alcohol or prescription medication.
- Aquatics Staff and Membership Staff will be monitoring the sauna throughout the day.

POOL CLOSURE DURING INCLEMENT WEATHER

For the safety of our members, the pool, sauna and showers will close for thunder and lightning and remain closed until 30 minutes after the last observed thunder or lightning strike. The Y reserves the right to close the pool at any given time due to circumstances beyond our control to protect the health and safety of members and guests.

Gymnasium

- Parents/Caregivers of children between the ages of 3 to 11, must be in the facility and accessible based on the child's needs. Parents/Caregivers are to alert the instructor and/or deck supervisor when accessing a different area of the facility.
- Open to all members and guests, ages 9 and older; *ages 9-11 must have parent/caregiver within the facility.
- Proper dress is required of members while in the gymnasium. Shirt and sneakers must be worn at all times.
- No food or drink is allowed inside the Y gymnasium.
- Basketballs can be obtained from the Welcome Center.
- No members are permitted to enter the gym closets.
- The use of profane language will not be tolerated.
- Members are not permitted to enter the gymnasium while a class is taking place; members may only enter the gymnasium once the instructor is cleaned up and all the participants are picked up.
- Due to our class schedule, it is important for members to exit the gym when asked by the instructor. This is for the safety of our members.
- Rough play or bullying will not be tolerated.
- Be aware of your surroundings and other members; this is for your safety.

Doylestown Skatepark Policies

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- Day pass and rental fees are paid at the Skatepark shed.
- All skaters must sign a “Release of Liability” form. Anyone 17 years or younger must have this waiver form signed by a parent in the presence of a Skatepark Attendant or Welcome Center Representative.
- Participants must either possess an active Y membership or purchase a day pass to enter the Skatepark.
- Participants not wearing proper equipment will not be granted access to the park – please see Skatepark waiver for admission requirements.
- Skateboards, roller blades, BMX bikes and scooters are permitted in the Skatepark; please adhere to schedule as noted

Employment and Volunteering

VOLUNTEER

Volunteers are the foundation of nonprofit organizations like our Y. Help make a difference by volunteering as a sports coach, program volunteer, committee member, office helper, bulk mailing assistant, or greeter. Volunteers over the age of 18 must be willing to undergo criminal background and child abuse checks. For more information, please contact the Welcome Center at your branch or visit our [volunteering webpage](#).

EMPLOYMENT

Consider working at the Y! We’re often on the lookout for friendly, outgoing and supportive staff in many areas. Please check our website for current positions available. For more information, visit: ymcabucks.org/our-y/employment.

DIVERSITY AND INCLUSION

YMCA of Bucks County is committed to accepting all people without reservation. We recognize that individuals, families and communities are diverse. The YMCA values and respects this diversity and chooses to be inclusive through its acceptance of all individuals regardless of race, age, gender, religion, ability, sexual orientation or cultural identity asserting that all individuals, without exception, are intrinsically valuable.

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Service dogs are permitted on YMCA of Bucks County property and inside branches as long as they are identified as such.

Social Responsibility & Financial Assistance

We believe that EVERYONE deserves the Y. No one is turned away from our Y for their inability to pay. As a result, we offer Financial Assistance for Y programs and membership. For more information on our Financial Assistance Program, please visit our Financial Assistance webpage ymcabucks.org/fa that includes contacts for the program at each branch.

As a charitable nonprofit organization, YMCA of Bucks County depends upon the support of its members and the community in order to accomplish our mission of building a stronger, healthier community.

With the help of our donors, the Y provides community benefit in the form of programs and services like:

- THRIVE Cancer Wellness
- Ability Programs
- 7th Grade Initiative
- Veterans Initiative
- Empower U for teenage girls
- 2nd Grade Swim Initiative
- Summer Camp for children in need
- Preschool for low-income families
- Financial Assistance for low-income individuals and families

You can help ensure that everyone in our community can grow stronger here at our Y through any of the following options:

ANNUAL CAMPAIGN DONATION

You can make a donation to Financial Assistance, as well as the other Y community benefit programs, at any time at the Welcome Center or online at

ymcabucks.org/giving/ways-to-help

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MATCHING GIFTS & GRANTS

YMCA of Bucks County is a 501(c)3 organization, and therefore eligible to receive matching gifts from businesses and corporations. If you are part of a foundation or organization offering funding to nonprofit organizations, or know someone who does, please contact our development department via [this webpage](#).

UNITED WAY

You can designate your United Way donation to the Y through the Donor Choice program. If you or your company participates in the United Way, please write in YMCA of Bucks County on your donation form.

ENDOWMENT

Members of our Heritage Club have made arrangements for the future of our Y through the endowment program with bequests, transfer of appreciated stocks, outright gifts of cash, life insurance, charitable gifts from IRA, etc.